

It is the policy of the Lexington County Detention Center to provide Humane and just treatment for all persons detained, without jeopardizing the safety and security of this institution or the community it serves.

All visitors must present proper identification (with photograph) and must be listed on the inmate's visitors list. Former inmates must wait six months from release to be eligible to visit.

Personal Property: All visitors and their property are subject to pat and/or visual search. Refusal to comply with a search request is grounds for denial of visitation.

Smoking is not permitted in the facility or the lobby. No food or beverages will be permitted in the visiting areas. No food items or any other personal property may be given to an inmate. Visitors attempting to carry contraband into the facility are subject to arrest. Any unauthorized items found on an inmate will be considered contraband, and that inmate may be charged and/or their visitation privileges revoked.

The Detention Center will not hold visitor property during visitation

Official visitors: Official visitors (attorneys, clergy, etc.) must present a proper picture ID and proper professional identification prior to a visit. Official visitors may visit any day of the week between the hours of 8:30 AM and 10:00 PM.

PROPERTY RELEASES: YOU MUST BRING A PICTURE ID. MONDAY & FRIDAY 0900-1000PM AND TUESDAY-THURSDAY 0900-1100AM & 0200-0400PM

HOW TO SCHEDULE A VIDEO VISITATION

1. Touch the ICON that is titled scheduler (clock)
2. Touch the box for name, key in your name & touch OK.
3. Touch the box for Phone #, key in your Phone # & touch OK.
4. Then press next step.
5. Touch box for inmates name, enter last Name, then touch OK. Now press search And name should appear, if it doesn't press Box that is titled more names. When see the Name touch the name and it will become Highlighted in yellow, now touch next Step.
6. Touch the 20 minutes box it will become Yellow, now go to next step
7. Touch which date you prefer, then the times Will appear, touch the time you want to Schedule, it will turn yellow, now touch Next step
8. This page will show your appointment Make sure it is correct & save the Appointment
9. The last page will show you your pin # and Your terminal # ALWAYS WRITE THEM DOWN because they are different for Every appointment you make.

IF YOU NEED HELP JUST ASK WE ARE HERE TO ASSIST YOU IN ANY WAY.

HOW TO SIGN IN FOR VIDEO VISITATION VISIT

1. Always make sure you sign in at the front visitation window and that you have your pin # and your Terminal #. If you don't sign in at the front window the officers will not know to get the inmate to their terminal.
2. Go to assigned terminal at the time you scheduled and touch the ICON of the 2 people. A key pad should come up.
3. Once the keypad has come up key in your pin # and wait for the inmate to come on.

PLEASE BE PATIENCE IT TAKES A FEW MINUTES FOR BOTH TERMINALS TO LOG ON.

DRESSCODE

No tight clothing
No tank tops
No short skirts or shorts
No bathingsuits
No revealing clothing
No leggings

Mailing Address for Inmates:

Inmate Name, Housing Location and Id Number
Lexington County Detention Center
P.O. Box 2019
Lexington, SC 29071

ALL VISITORS ON VIDEO OR FACE TO FACE VISIT MUST BE ON THE INMATES APPROVAL LIST.

NO CHILDREN UNDER THE AGE OF 12 IN THE LOBBY DURING VISITATION HOURS.

NO CELLPHONE ALLOWED
NO TOBACCO PRODUCTS
NO PURSES, NO DRINKS OR
FOOD ALLOWED. ALL YOU
TAKE WITH YOU IS AN ID
AND YOUR KEYS. IF YOU
ARE CAUGHT WITH
CONTRIBAND YOUR VISITS
WILL BE TERMINATED.

***Our Mission:** "To provide Professional Law Enforcement Services that enhances the quality of life for all people in Lexington County".*

***Our Vision:** "Inspiring Pride in Lexington County through Professional Law Enforcement Services".*

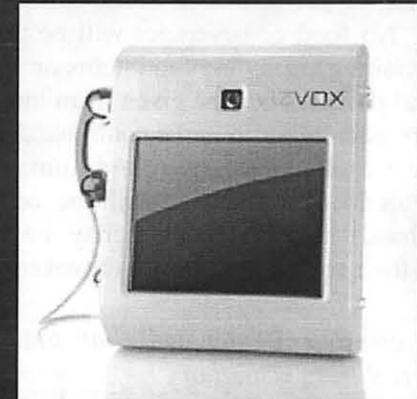


SECURUS
TECHNOLOGIES



**Lexington County
Sheriff's Department**
[Detention Bureau]

James R. Metts, Sheriff



**Video Visitation
Instruction Pamphlet**

Lexington County Detention Center
521 Gibson Road
Lexington, SC 29072
Phone: (803) 785-2744